

Indian Prairie Public Library
Building & Grounds Committee Minutes
January 28, 2016 – 7 p.m.

1. Roll call – Krupicka, Megaridis, Lacayo, Suriano, Bukovac, Birmingham
2. Bukovac reviewed the seating study, the seating survey and the technology survey.
3. The committee took a walk through the building to look at its condition and evaluate spaces for possible other uses.
4. The committee decided that the trustees should visit other libraries to see how they are using their space.
5. The committee discussed if the library needs the number of plants it currently has under contract. The committee asked Bukovac to inquire as to the minimum number of plants that could be under contract.
6. Birmingham reported that she will be getting quotes for the tuck pointing project.
7. Birmingham reviewed the four Eagle Scout projects – creating a Story Walk, re-upholstering study chairs, putting in a rain barrel system, and building toddler book crates for the Family Center
8. Birmingham reviewed the three quotes she received for replacement of the exterior sign faces. At the time the exterior signs company said the signs will fade in about 7 years which has occurred.
9. Birmingham has gotten three quotes to switch to a VOIP system. They all run around \$20,000.00 and estimate the library would save just \$1,000.00 per year. Birmingham will be meeting with Trustee Don Damon who is a technology consultant to review this.
10. Currently there are no grants available for switching to LED lighting. It would cost \$140,013.00. However a consultant created a list of all the lights and the return on investment if each fixture was changed to LED. The committee highlighted several lights that would give an ROI with 2 years but not be costly for the library to convert.
11. In anticipation of the new Senior Technology Services Librarian, the committee reviewed the technology services workroom arrangement and the technical services workroom and determined the technology services workroom was too small to add another desk and that a desk should be added to the Technical Services Workroom. Because the desk system in that workroom are built-ins we will need to purchase new office furniture.
12. Adjourn 9:00