

Indian Prairie Public Library  
Building & Grounds Committee Minutes  
May 30, 2017 – 6:30 p.m.

1. Roll Call: Krupicka, Deshmukh, Megaridis, Bukovac, Birmingham
2. Birmingham reported that she will be meeting with the consultant in late June to start developing the bid document for the tuck-point project.
3. Birmingham presented a plan to plant a butterfly garden around the fountain next to the bricks. Krupicka requested verification that the plants would not spread to other areas.
4. Birmingham shared costs to reseal and paint stripes on the parking lot as well as costs to grind the surface two inches and redo the parking lot. The latter will be required at some point, the parking lot does not look good, with oil prices low this is a good time to do asphalt, it will require less maintenance once it's done.
5. The committee walked around the landscaping noting what needs to be removed and some areas to fill in with plants. Birmingham will get pricing from the landscaper for further review by the board. The bricks need to be power washed.
6. Birmingham received a quote from the HVAC company regarding replacement of VAV boxes. These boxes are breaking down and we've seen a pattern where a repair person is fixing a VAV several times before finally replacing everything. This is getting costly. The question is whether it would be less expensive to immediately replace a VAV than keep fixing it. The system is 20 years old and more will start breaking down. Birmingham and Bukovac want to get more opinions on how to manage this situation and will bring back more information and a recommendation on how to proceed.
7. Birmingham presented costs to install LED lighting as well as expected number of years for ROI and current costs. The cost to have our electrician install the LED lighting is less expensive than the cost quoted by the company that was approved through the state rebate program. Plus the rebate program is being moved back to ComEd so we'll still be able to take advantage of that. The committee looked at the difference the lighting makes in Birmingham's office. The ballast is part of the new bulb so staff would no longer need to replace ballasts. The life expectancy of the bulbs is 50,000 hours so that also reduces the amount of time staff spend on changing the bulbs. Plus there is greater electrical efficiency saving money on electricity. The committee recommended the four sconces in the stairway and the four sconces in the north first floor be replaced now since those bulbs need to be replaced. Other light installations will be evaluated based on other capital project costs.
8. Bukovac mentioned that we are starting to see a need to reupholster furniture so that is something to keep on our radar and evaluate each year.
9. Birmingham presented an idea to place tile on the public window sills to finish off the sills and provide a nicer look. This idea came from Building Services Associate Mike Armstrong. It would be \$500.00 in materials. The committee agreed this is a good idea and suggested using a neutral color.

10. Mike Armstrong also built a wood magazine box to display and organize back issues of magazines making it easier for patrons to access and find what they are looking for. To purchase plexiglass boxes sold retail would cost \$10,000.00 The materials cost to make the boxes is estimated at \$2,000.00. The committee liked the box and agreed this would be a good idea.
11. The committee did a building walk-through looking at the lighting, upholstered seating, and flooring. Krupicka asked if the library has enough lounge seating. Bukovac stated that staff periodically assess this and, so far, we do have enough lounge seating.
12. Bukovac said that the costs for capital projects will be presented to the Finance Committee for review. The Building and Grounds Committee members said that they see lighting as being the lowest priority and that the landscaping work can be reviewed to determine priorities. It was noted that the parking lot project is currently listed as costing \$150,000 on the financial forecast and it should come in around \$100,000. The tuck pointing project will also be less expensive than the cost listed on the financial forecast.

Adjourned 8:50