

Indian Prairie Public Library
Policy Committee Minutes
February 22, 2017

Call to order 9:32 a.m.

Present: D. Damon, B. Deshmukh, J. Lacayo, M. Krupicka, J. Bukovac
Absent: none

The committee reviewed the following policies and suggested changes:

- 200 By-Laws (no suggested changes)
- 210 Public Comment
- 420 Library Cards
- 430 Circulation of Materials
- 431 Fines and Charges
- 432 Homebound Services (no suggested changes)
- 433 Suspension and Limitation of Privileges
- 440 Services – Information
- 450 Library Sponsored Programming
- 455 Group Tours/Programs (no suggested changes)
- 456 Proctoring (no suggested changes)
- 471 Social Media (no suggested changes)
- 475 Miscellaneous Equipment (no suggested changes)
- 490 Process for Patron Complaint (no suggested changes)
- 500 Materials Selection Policy
- 610 Solicitation on Library Property
- 650 Conference Rooms (no suggested changes)
- 660 Meeting Room/Board Room
- 670 Alcoholic Beverages
- 680 Video Surveillance (new policy)
- 700 Identity Protection Policy (no suggested changes)
- 801.2 Background Checks (new policy)
- 802.9 Workplace Harassment (new law)
- 805.4 Sick Leave (new law)
- 805.5 Bereavement Leave (new law)

A trustee attended the ILA Trustee Workshop and had two suggestions the committee discussed. The first was that another library states in its meeting room policy that illegal acts, criminal intent, and related activities are not allowed in the meeting room. The committee decided that the Use of Facilities Policy covers this.

The second was relative to library policy regarding the library providing information about items currently checked out on a minor's card to the minor's parent. The committee determined that since a parent or legal guardian must sign the card and take responsibility for the items checked out on the minor's card, the parent has the right to

know the liability of what has not been returned. Bukovac stated that many parents put their email address in the minor's record and receives the overdue notices. Parents also access the minor's account on SWAN. Bukovac discussed this with the library's attorney who said that while the legislature has not precluded minors from the law, parents who are responsible for their children's items have a need to know about overdue items. It would be unfair to pursue collection or recourse with the parent if they did not have this information.

The committee had no other recommended changes.

Adjourned 10:20 a.m.