

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of October 15, 2025

**Board of Trustees Regular Meeting
October 15, 2025 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Palmisano called the roll.
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Victoria Suriano, Samia Wahab

Absent: Christina Rodriguez

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jill Yott, Beth Skolba

Others: Charleen Vuillaume President of the Gift of Carl Foundation and Gift of Carl Foundation Board Members

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Palmisano read the library mission statement. We enrich our community by providing opportunities to explore, connect, learn and create.

Vision Statement: Secretary Palmisano read the library vision statement. People are inspired. and empowered. Dreams are developed and realized.

Values Statement: Secretary Palmisano read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements - none

E. Omnibus Consent Agenda

1. Minutes of Budget & Appropriations Hearing and Regular Board Meeting, September 17, 2025
2. Action on Bills/Additional Bills
Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

At this point, the Board continued with item L3 of New Business.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Birmingham noted that Lawson did a great job putting together our Staff Institute. It was a wonderful day and was very well received by staff. Due to vandalism and theft, the Chicago Sun-Times and Tribune newspapers are now kept behind the Guest Services desk. Guests will have to show a library card or photo ID to receive the paper. Birmingham reported that we received a \$16,000 donation to be used where most needed ("we love the library!").

H. Department Reports

Lawson recapped her written report from the packet. The electrical issues on September 7 only affected the library and it was 4 hours before ComEd arrived. Our staff did an amazing job adjusting to the situation. While working on the problem, ComEd broke a water irrigation line – we're in the middle of the claims process with them. We were very happy with the job Balducci & Sons did clearing the blockage from our septic line. They removed a massive tree root and a crew from the Village of Willowbrook picked it up and disposed of it for us. Our server migration is moving along. Palmisano noted that we had 70 programs in September, which doesn't even include all the outreach that staff performed! It was also noted that we processed 45 license plate sticker renewals and 59 passports. Birmingham reported that library revenue from our license plate renewal convenience fee has reached \$10,000.

I. Staff Report – none

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report
4. Planning/Outreach Committee – The committee met on October 6. They discussed outreach opportunities for trustees. They reviewed the Strategic Plan timeline and made suggestions under goals 1 and 2. Birmingham said the Strategic Plan included in the packet includes the tweaks that were discussed at the Planning/Outreach Committee meeting.
5. Planning/Outreach Committee Minutes, 10/6/25 – Krupicka moved, Wahab seconded to approve the Planning/Outreach Committee Minutes from 10/6/25. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Resolution #2025-E To Determine Estimate of Funds Needed for 25-26 FY. Damon moved, Raftis seconded to approve Resolution #2025-E To Determine Estimate of Funds Needed for 25-26 FY. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
2. FY 2024-25 Audit, Illinois NFP Audit & Tax, LLP - There were no issues from the auditor. The Board did not have any questions about the report.
3. Resolution #2025-F Honoring the Gift of Carl Foundation - Suriano read the Resolution. Char Vuillaume thanked the Board and the library for the honor. She is very proud of the 20-year partnership with IPPL for the Write On event. Damon moved, Krupicka seconded to approve Resolution #2025-F Honoring the Gift of Carl Foundation. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
4. Monument Sign Update – Damon moved, Krupicka seconded to approve the quote from Zee Signs in the amount of \$4,800 for our monument signs. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

M. Meetings Scheduled

Building & Grounds Committee, 10/22/25 at 5:30 p.m.

N. At 7:20 p.m. Damon moved, Krupicka seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Executive Director). Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously

O. Return to Open Session and Report of Any Action Taken

At 8:34 p.m. Krupicka moved, Wahab seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

1. Director's Salary Increase – Raftis moved, Krupicka seconded to set the Executive Director's salary at \$150,951 per annum and to award a bonus of \$3,000. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
2. Any Other Actions - none

P. Adjournment

At 8:35 p.m. Raftis moved, Wahab seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

Stacy Palmisano, Secretary