

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of October 19, 2016

**Board of Trustees Regular Meeting
October 19, 2016 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:01 p.m. Secretary Deshmukh called the roll.
Present: Donald Damon, Beena Deshmukh, Marian Krupicka, Julia Lacayo, Crystal Megaridis,
Diane Ruscitti, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Eagle Scout, Andrew Cole and his mother and grandparents regarding item E7

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

D. Communications and Announcements

1. Bongiovanni to Bukovac re: Thank You

E. Omnibus Consent Agenda

1. Minutes of Budget and Appropriations Hearing and Regular Board Meeting, September 21, 2016
2. Treasurer's Report
3. Action on Bills/Additional Bills
4. 2017 Days Closed Calendar
5. Resolution #2016-D Honoring Alex Bland
6. Resolution #2016-E Honoring Kyle Ciolek
7. Resolution #2016-F Honoring Andrew Cole
8. Resolution #2016-G Honoring Jack Nathaniel Cunningham
9. Resolution #2016-H Honoring Brian Witkowski
Deshmukh moved, Lacayo seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Krupicka moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point, Suriano read and presented Andrew Cole with Resolution #2016-F. The Board congratulated Andrew on his accomplishments with the Boy Scouts and thanked him for the

wonderful job he did on his “story walk” project. Bukovac said that Andrew made the library’s “story walk” vision a reality. Andrew and his family left at 7:10 and the Board continued with the rest of the agenda.

G. Library Director’s Report

Bukovac reported to the Board about an incident that took place Friday evening. A young man tried to set a fire in the reading garden. We have security camera footage of the incident and called the police. Bukovac asked for direction from the Board. The Board directed Bukovac to ban him from the library indefinitely. Bukovac will be following up with the police.

H. Department Reports

I. Staff Report – none

J. Reports

1. Chamber Reports – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee- no report
4. Finance Committee – no report
5. Planning/Outreach Committee – no report.
6. Policy Committee – no report

K. Unfinished Business

1. Annexation of Farmingdale Village – Krupicka said that Center Cass School District 66 is definitely proceeding with a building bond referendum in April. The Trustees reiterated their position from their September discussion not to proceed with placing an annexation referendum on the April ballot if District 66 goes to referendum in April. Suriano suggested that the library market to Farmingdale about the library. Bukovac said we will work on a plan over the winter. She will also put together a letter to the Farmingdale residents who expressed interest in an annexation referendum.
2. Proposal to Raise Library Fines – Based on the Board’s discussion from their September meeting and input from the Department Heads, Bukovac created a proposal to raise overdue fines. The Board discussed the proposal including Bukovac’s suggestion to lower overdue fines for feature film DVDs that are not on the new shelf from \$1.00/day to \$.25/day . The Board’s discussion included the fact that IPPL’s fines have remained the same since it opened, items can be renewed on-line, and items are free if returned on time. Damon moved, Megaridis seconded to raise overdue fines effective January 1, 2017 to \$.25 per day for all items except for new adult feature film DVDs, Playaway Views, console games, kits, Leap Pad equipment, tablets, miscellaneous equipment and devices, and e-readers for which overdue fines are \$1.00 per day. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously. Bukovac said that we will continue to educate people on how to manage their account.

L. New Business

1. Self Check-Out Systems and RFID – Bukovac distributed backup. She said our plan is to add one additional self-checkout unit in the lobby and bring the circulation desk down from three stations to two. We are also looking at implementing a self-checkin station. She explained that our current self-checkout equipment and software is no longer supported by the vendor and eventually staff will no longer be able to maintain it. We will need to consider whether or not to move to RFID. The decision making will involve the amount of money we want to spend and how we want to handle security. Since this is a complex topic the Board agreed that it would be helpful if Bukovac would prepare bullet points of what is

involved with each scenario. Bukovac hopes to have quotes from vendors for the January Board meeting.

2. FY 2015-2016 Audit – The Board did not have any questions regarding the report.
3. Draft of Levy for FY 2016-2017 – There were no questions regarding the levy draft.
4. Resolution #2016-C To Determine Estimate of Funds Needed for 2016-2017 Fiscal Year – Krupicka moved, Damon seconded to approve Resolution #2016-C To Determine Estimate of Funds Needed for 2016-2017 Fiscal Year. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously.
5. Notice of Proposed Property Tax Increase for Indian Prairie Public Library District – Megaridis moved, Deshmukh seconded to approve the Notice of Proposed Property Tax Increase for the Indian Prairie Public Library District. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Megaridis, Ruscitti, Suriano. Nays: none. Absent: none. Motion carried unanimously.

M. Scheduled Meetings

N. Community Events

O. Library Event

P. Adjournment

At 8:30 p.m. Megaridis moved, Deshmukh seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary