

Truth in Taxation Hearing
November 19, 2025 – 6:50 p.m.

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano,
Samia Wahab
- B. Statement of Purpose: The purpose of the hearing is to provide the opportunity for public comment on the proposed property tax levy increase. Page 3
- C. Public Questions/Comments
- D. Closing of Hearing

Board of Trustees Regular Meeting
November 19, 2025 – 7 p.m.

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab
- B. Mission Statement: We enrich our community by providing opportunities to explore, connect, learn and create.

Vision Statement: People are inspired and empowered. Dreams are developed and realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.
- C. Public Comment
- D. Communications and Announcements
1. State Library Memo re: Senate Resolution 104 Page 4
- E. Omnibus Consent Agenda Action
1. Minutes of Regular Board Meeting, October 15, 2025 Page 7
2. Action on Bills/Additional Bills Page 10
3. Ordinance #2025-7 Directing Cook County as to PTELL Reduction Page 14
4. Determination to Dispose of Personal Property Page 15

F.	Items Deleted from Omnibus Consent Agenda		Action
G.	Library Director's Report	Page 16	Information
H.	Department Reports		Information
	1. Deputy Director's Report	Page 18	
	2. Marketing	Page 20	
	3. Guest Services	Page 22	
	4. Programming & Outreach	Page 24	
	5. Resource Services	Page 28	
	6. Technology & Maker Services	Page 31	
I.	Staff Report – <i>Rokus and Records</i> T.J. Szafranski, Resource Services Senior Librarian		Information
J.	Reports		
	1. Treasurer's Report	Page 40	Information
	2. Building and Grounds Committee (Krupicka)		Information
	3. Building and Grounds Committee Minutes, 10/22/25	Page 48	Action
	4. Finance Committee (no report)		
	5. Planning/Outreach Committee (no report)		
	6. Policy Committee (no report)		
K.	Unfinished Business None		
L.	New Business		
	1. Ordinance #2025-6 Levying & Assessing Taxes for FY 2025-2026	Page 49	Action
	2. Elevator Project 2026	Page 52	Discussion
M.	Scheduled Meetings None		
N.	Adjournment		

NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

1. A public hearing to approve a proposed property tax levy increase for the Indian Prairie Public Library District for 2025 (2025-26 fiscal year) will be held on November 19, 2025 at 6:50 p.m. at the Library, 401 Plainfield Road, Darien, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Laura Birmingham, Executive Director, 401 Plainfield Road, Darien, Illinois, phone 630/887-8760, ext. 243.

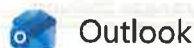
2. The corporate and special purpose property taxes extended or abated for 2024 were \$4,472,378.

The proposed corporate and special purpose property taxes to be levied for 2025 are \$5,173,000. This represents a 15.75% increase over the previous year.

3. The property taxes extended or abated for debt service and public building commission leases for 2024 were \$0.

The estimated property taxes to be levied for debt service and public building commission leases for 2025 are \$0. This represents an increase/decrease of 0%.

4. The total property taxes extended or abated for 2024 were \$4,472,378. The estimated total property taxes to be levied for 2025 are \$5,173,000. This represents a 15.75% increase over the previous year.



Senate Resolution 104 Adopted October 15, 2025

From ISLServices <ISLServices@ILSOS.GOV>

Date Thu 10/23/2025 4:27 PM

1 attachment (656 KB)

Senate Resolution 104 104th General Assembly.pdf;

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Secured by Check Point

On behalf of the Secretary of State and State Librarian, Alexi Giannoulias, I would like to share with you a copy of Senate Resolution 104, adopted by the Illinois Senate on October 15, 2025. The resolution, sponsored by Senator Laura Murphy, recognizes the vital role of library trustees in operating our great public libraries across the state. It also recognizes the importance of library trustees getting the training and support needed to perform their trustee functions to the best of their abilities.

Please share this resolution with your board of trustees and also share this link to the iLEAD Trustee Training portal, [iLEAD Trustee | iLEAD TRUSTEES](#), developed through the Illinois Heartland Library System with funding from this office.



Greg McCormick

Director, Illinois State Library

Secretary of State Alexi Giannoulias

Gwendolyn Brooks Building, 300 South Second St., Springfield, IL 62701
217.782.2994 (o)



[ILSOS.gov](https://ilsos.gov)

Keep Informed! Learn more about the products and services the Secretary of State's Office provides throughout Illinois by signing up for our newsletter by clicking [here](#).

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State of Illinois



Senate Resolution

ONE HUNDRED FOURTH GENERAL ASSEMBLY

Senate Resolution No. 104

Offered by Senator Laura M. Murphy

WHEREAS, Public libraries serve as essential community institutions that provide access to information, education, and cultural resources to all residents; and

WHEREAS, The governance and oversight of public libraries is entrusted to library trustees who play a critical role in ensuring that libraries operate efficiently, equitably, and in the best interests of the public; and

WHEREAS, Library trustees must navigate complex legal, financial, and policy matters, including issues of intellectual freedom, budgeting, and community engagement; and

WHEREAS, The Office of the Illinois Secretary of State provides training and educational resources for library trustees to enhance their knowledge of their responsibilities and the best practices in library governance; and

WHEREAS, Continuing education and training for library trustees is vital to maintaining strong and well-functioning libraries that serve the diverse needs of Illinois residents; therefore, be it

RESOLVED, BY THE SENATE OF THE ONE HUNDRED FOURTH GENERAL ASSEMBLY OF THE STATE OF ILLINOIS, that we urge all public library trustees to participate in ongoing training programs provided by the Illinois Secretary of State to strengthen their ability to effectively oversee library operations and services; and be it further

RESOLVED, That we encourage the Illinois Secretary of State to expand and enhance library trustee training opportunities, ensuring that all library board members have access to comprehensive education on governance, ethics, and policy matters; and be it further

RESOLVED, That suitable copies of this resolution be delivered to Illinois Secretary of State Alexi Giannoulis, the Illinois State Library, and all public library boards in the State of Illinois.

Adopted by the Senate, October 15, 2025.

Don Hurns

President of the Senate

T. H.

Secretary of the Senate



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Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of October 15, 2025

**Board of Trustees Regular Meeting
October 15, 2025 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Palmisano called the roll.
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Victoria Suriano, Samia Wahab

Absent: Christina Rodriguez

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jill Yott, Beth Skolba

Others: Charleen Vuillaume President of the Gift of Carl Foundation and Gift of Carl Foundation Board Members

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Palmisano read the library mission statement. We enrich our community by providing opportunities to explore, connect, learn and create.

Vision Statement: Secretary Palmisano read the library vision statement. People are inspired. and empowered. Dreams are developed and realized.

Values Statement: Secretary Palmisano read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements - none

E. Omnibus Consent Agenda

1. Minutes of Budget & Appropriations Hearing and Regular Board Meeting, September 17, 2025

2. Action on Bills/Additional Bills

Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

At this point, the Board continued with item L3 of New Business.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Birmingham noted that Lawson did a great job putting together our Staff Institute. It was a wonderful day and was very well received by staff. Due to vandalism and theft, the Chicago Sun-Times and Tribune newspapers are now kept behind the Guest Services desk. Guests will have to show a library card or photo ID to receive the paper. Birmingham reported that we received a \$16,000 donation to be used where most needed ("we love the library!").

H. Department Reports

Lawson recapped her written report from the packet. The electrical issues on September 7 only affected the library and it was 4 hours before ComEd arrived. Our staff did an amazing job adjusting to the situation. While working on the problem, ComEd broke a water irrigation line – we're in the middle of the claims process with them. We were very happy with the job Balducci & Sons did clearing the blockage from our septic line. They removed a massive tree root and a crew from the Village of Willowbrook picked it up and disposed of it for us. Our server migration is moving along. Palmisano noted that we had 70 programs in September, which doesn't even include all the outreach that staff performed! It was also noted that we processed 45 license plate sticker renewals and 59 passports. Birmingham reported that library revenue from our license plate renewal convenience fee has reached \$10,000.

I. Staff Report – none

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report
4. Planning/Outreach Committee – The committee met on October 6. They discussed outreach opportunities for trustees. They reviewed the Strategic Plan timeline and made suggestions under goals 1 and 2. Birmingham said the Strategic Plan included in the packet includes the tweaks that were discussed at the Planning/Outreach Committee meeting.
5. Planning/Outreach Committee Minutes, 10/6/25 – Krupicka moved, Wahab seconded to approve the Planning/Outreach Committee Minutes from 10/6/25. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Resolution #2025-E To Determine Estimate of Funds Needed for 25-26 FY. Damon moved, Raftis seconded to approve Resolution #2025-E To Determine Estimate of Funds Needed for 25-26 FY. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
2. FY 2024-25 Audit, Illinois NFP Audit & Tax, LLP - There were no issues from the auditor. The Board did not have any questions about the report.
3. Resolution #2025-F Honoring the Gift of Carl Foundation - Suriano read the Resolution. Char Vuillaume thanked the Board and the library for the honor. She is very proud of the 20-year partnership with IPPL for the Write On event. Damon moved, Krupicka seconded to approve Resolution #2025-F Honoring the Gift of Carl Foundation. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
4. Monument Sign Update – Damon moved, Krupicka seconded to approve the quote from Zee Signs in the amount of \$4,800 for our monument signs. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

M. Meetings Scheduled

Building & Grounds Committee, 10/22/25 at 5:30 p.m.

N. At 7:20 p.m. Damon moved, Krupicka seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Executive Director). Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously

O. Return to Open Session and Report of Any Action Taken

At 8:34 p.m. Krupicka moved, Wahab seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

1. Director's Salary Increase – Raftis moved, Krupicka seconded to set the Executive Director's salary at \$150,951 per annum and to award a bonus of \$3,000. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.
2. Any Other Actions - none

P. Adjournment

At 8:35 p.m. Raftis moved, Wahab seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Suriano, Wahab. Nays: none. Absent: Rodriguez. Motion carried unanimously.

Stacy Palmisano, Secretary

ACTION ON BILLS OCTOBER, 2025

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Republic Bank-Bills for Approval	4265 - 4330 plus ACHs	104,765.56
Republic Paper Payroll Checks		
Republic Direct Deposits		144,529.73

MONTH'S TOTAL: \$ 249,295.29

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Indian Prairie Public Library District
Bill Payment List
October 2025

Date	Num	Vendor	Amount
10127 Republic Bank Operating Account			
10/03/2025	4265	John Peter Gowing	250.00
10/10/2025	4266	AT&T	365.15
10/10/2025	4267	Aurora Regional Fire Museum	284.16
10/10/2025	4268	B&H Photo-Video	1,374.94
10/10/2025	4269	Baker & Taylor	107.04
10/10/2025	4270	Basecamp Web Solutions	2,470.00
10/10/2025	4271	Canon U.S.A. Inc.	84.78
10/10/2025	4272	Case Lots Inc.	873.65
10/10/2025	4273	Cengage Learning, Inc.	2,037.72
10/10/2025	4274	Center Point Large Print	96.63
10/10/2025	4275	Colley Elevator Co.	465.00
10/10/2025	4276	Darien Garden Club	100.00
10/10/2025	4277	DEMCO	400.66
10/10/2025	4278	Hagg Press, Inc.	1,761.00
10/10/2025	4279	Hayes Mechanical LLC	3,108.00
10/10/2025	4280	Hinsdale South High School Stinger	240.00
10/10/2025	4281	Ingram Library Services	9,961.12
10/10/2025	4282	Kanopy	340.00
10/10/2025	4283	Laura Warner	28.14
10/10/2025	4284	Lauterbach & Amen, LLP	695.00
10/10/2025	4285	Midwest Tape	9,185.79
10/10/2025	4286	NobleTec LLC	72.71
10/10/2025	4287	Premier Landscape Contractors	2,377.00
10/10/2025	4288	Quill LLC	2,016.40
10/10/2025	4289	Specialty Mat Service	137.48
10/10/2025	4290	Springshare LLC	38.70
10/10/2025	4291	Staples Inc.	558.80
10/10/2025	4292	Stephen's Plumbing and Heating, Inc.	99.00
10/10/2025	4293	Susan Maddox	375.00
10/10/2025	4294	Thomas Klise/Crimson Multimedia	165.41
10/10/2025	4295	Today's Business Solutions, Inc.	6,553.00
10/10/2025	4296	Unique Management Services, Inc.	88.65
10/10/2025	4297	United Radio Communications	632.45
10/10/2025	4298	Balducci and Son	350.00
10/10/2025	4299	Belynda Head	175.00
10/27/2025	4300	Accurate	156.72
10/27/2025	4301	Blackstone Publishing, Inc.	536.25
10/27/2025	4302	Canon Financial Services, Inc.	248.36

10/21/2025	4303	Canon U.S.A. Inc.	72.00
10/27/2025	4304	Clinton, Jeanine	165.99
10/27/2025	4305	Dancing Cranes Yoga Inc.	455.00
10/27/2025	4306	Daugherty Sales, Inc.	750.00
10/27/2025	4307	Dearborn Life Insurance Company	84.51
10/27/2025	4308	Engberg Anderson, Inc.	5,310.00
10/27/2025	4309	Fox Valley Fire & Safety	2,349.00
10/27/2025	4310	Groot Industries, Inc.	345.04
10/27/2025	4311	Illinois Dept of Innovation & Technology	475.00
10/27/2025	4312	Indian Prairie Library Foundation & Friends	20.00
10/27/2025	4313	Jennifer Ripka	44.40
10/27/2025	4314	Jonnette Maslowski	350.00
10/27/2025	4315	Kate Kresek	50.40
10/27/2025	4316	Lauren Erickson	500.00
10/27/2025	4317	NCPERS Group Life Insurance	64.00
10/27/2025	4318	OverDrive, Inc.	6,735.57
10/27/2025	4319	Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.	2,812.50
10/27/2025	4320	Pocketalk Inc.	385.00
10/27/2025	4321	Premier Landscape Contractors	1,407.00
10/27/2025	4322	Specialty Mat Service	137.48
10/27/2025	4323	SWAN	11,744.75
10/27/2025	4324	Szafranski, T.J.	82.36
10/27/2025	4325	Tee Jay Service Company	436.00
10/27/2025	4326	The Davey Tree Expert Company	656.00
10/27/2025	4327	Today's Business Solutions, Inc.	163.68
10/27/2025	4328	United Radio Communications	230.87
10/27/2025	4329	Village of Willowbrook	8,066.90
10/27/2025	4330	Zee Signs, INC	2,400.00
10/28/2025	ACH Cigna	Cigna Health & Life Insurance Company	1,764.87
10/31/2025	ACH BOA Amy 10/25	Bank of America	973.20
10/31/2025	ACH BOA Gail 10/25	Bank of America	1,523.24
10/31/2025	ACH BOA Joe 10/25	Bank of America	212.59
10/31/2025	ACH BOA Kristen 10/25	Bank of America	681.11
10/31/2025	ACH BOA Laura 10/25	Bank of America	1,018.98
10/31/2025	ACH BOA Maria 10/25	Bank of America	3,341.18
10/31/2025	ACH BOA Sharon 10/25	Bank of America	147.23

Total for 10127 Republic Bank Operating Account

\$ 104,765.56

Bills for approval – Electronic Payments & Automatic Withdrawals

OCTOBER 2025

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	10/08/2025	25,825.39
Federal & IL	Payroll taxes	10/22/2025	24,813.04
IMRF	Payroll Pension	10/21/2025	31,319.63
Mission Square	457 Plan	10/08/2025	50.00
Mission Square	457 Plan	10/22/2025	50.00
Nationwide	457 Plan	10/08/2025	50.00
Nationwide	457 Plan	10/22/2025	50.00
DAC	Deposit to HRA	10/1/2025	1,376.42
DAC	Deposit to HRA	10/8/2025	26.73
DAC	Deposit to HRA	10/9/2025	235.49
DAC	Deposit to HRA	10/16/2025	391.97
DAC	Deposit to HRA	10/22/2025	272.71
DAC	Deposit to HRA	10/29/2025	15.59
Nicor	Gas	10/16/2025	767.66
BCBS	Health Ins Premium	10/31/2025	24,424.51
ELS	License Stickers		7,177.00
ELS	ELS Fee (September)	10/6/2025	85.50
INB & Republic	Cr Card & Bank Fees	10/17/2025	306.30

INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT
ORDINANCE DIRECTING COUNTY CLERK AS TO PTELL REDUCTION
(Tax Cap Allocation)

WHEREAS, the Indian Prairie Public Library District (Library District) must file on or before December 30, 2025 its Levy Ordinance for the 2025-2026 fiscal year (Levy); and

WHEREAS, the Library District's Levy may be subject to the Property Tax Extension Limitation Law (PTELL) (tax cap); and

WHEREAS, the Cook County Clerk has advised the Library District that, in the event the Library District's Levy is subject to reduction pursuant to PTELL, the reduction will be accomplished in one of two ways, i.e.:

- Option 1. The County Clerk will reduce each Preliminary Tax Rate proportionally, i.e., by applying the same reduction percentage to each Levy category;
- Option 2. The County Clerk will reduce the Levy amounts as directed by the Library District pursuant to Library District Ordinance;

WHEREAS, if the Library District selects Option 2, the County Clerk requests that the Library District file its Ordinance with its Levy thereby enabling the County Clerk to process the Library District's reduction request at the time of preparation of the County Clerk's Levy Edit Report/Agency Tax Rate Report.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Indian Prairie Public Library District as follows:

Section 1: The Cook County Clerk shall allocate the amount of any reduction in the Levy (the reduction resulting from PTELL) proportionally to the I.M.R.F., Social Security, Liability Insurance and Library Building and Sites Funds.

Section 2: The Board Secretary shall timely file a certified copy of this Ordinance with the Cook County Clerk.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval.

Adopted this 19th day of November, 2025.

AYES:

NAYS:

ABSENT:

ATTEST:

Victoria Suriano, President

Stacy Palmisano, Secretary

DETERMINATION TO DISPOSE OF PERSONAL PROPERTY

The Indian Prairie Library Board of Trustees has determined to dispose of the following equipment no longer usable by the district.

3 – Orion Blast Reflector Telescopes and Accessory Bags

The equipment will be given to the Hinsdale South High School Astronomy Club.

Executive Director's Report: October 2026

Recent Articles:

A student from Hinsdale South wrote an article about the library (*Books, Libraries and You* by Yacine Ouchen) for the October 15, 2025 issue of *The Stinger*. A copy of the article is attached at the end of this month's meeting packet. Amy Merda is quoted in the article.

An article about public libraries (*A Quiet Parade on Main Street* by Bob Greene) from the October 12, 2025 issue of *The Wall Street Journal* is also at the end of the packet. It's a nice reminder of why public libraries are a special place: "*The library invites you to come as you are, whoever you are.*"

Board Reports:

You'll notice a new look on some of this month's department reports. As the deadline approaches for the Americans with Disabilities Act (ADA) new requirements for digital accessibility, staff are starting to convert old report formats into accessible ones. Reports will no longer include any tables, charts, graphs or pictures. Reports will feature trends and highlights and will be more succinct. (Pro tip: follow IPPL on Facebook or Instagram so you don't miss out on seeing all of our great photos!)

Vehicle Stickers:

I am pleased to report that the library will be featured on the 2026 Darien Vehicle sticker. Stickers will be \$3 each and sold at Darien City Hall as well as at the library. We should have the stickers in stock by early December.

SMS Text Reminders:

The library will soon have an option for people to get text reminders about library programs and study room and equipment bookings.

Legislative Happenings:

The Illinois Senate adopted a resolution recognizing the vital role of library trustees in operating public libraries across the state, as well as the importance of trustee training and support. The resolution is in the packet under Communications and Announcements.

ILA's legislative meetups are happening on December 2nd. I am going to the South Suburb meetup breakfast and Gail Graziani is attending the West Suburban meet up luncheon.

IPPL Foundation & Friends:

- The Book Sale made \$261 and there were \$9 in movie donations.
- Better World Books revenue was \$366.99 for the quarter.

Meetings:

10/22 Building & Grounds Committee
10/23 Person In-Charge Training
10/28 SWAN Fireside Zoom
11/7 WBBR Women In Business Meeting
11/12 RAILS Member Update
11/13 Department Head Meeting

Continuing Education:

Webinar: *Calling It Quits: How to Evaluate Library Services and Decide What to Stop Doing*
Webinar: *How to Create Talking Points to Advocate for Libraries*

Submitted by: Laura Birmingham

Deputy Director's Report: October 2025

Building & Grounds:

In September and October, we have seen large spikes in our gas and electricity usage as compared to last year. After consulting with an electrician, we concluded that the additional usage stems from the way our building mechanicals have been running. We have been working closely with Hayes Mechanical to troubleshoot this issue. To that end, we purchased and installed an actuator but that didn't fully fix the issue. So, we are also repairing the heating valve for the air handler; Joe is confident this will address the issue fully. We are expecting the valve to be installed on 11/24.

In mid-October, Holton Brothers came to repair the masonry on the monument sign bases. The next step is to replace the polycarbonate faces in the tops and re-paint the polycarbonate cabinets. That is expected to happen before the Board meets on 11/19.

Additionally, Joe closed 30 building tickets in October. Highlights include: 1) Winterized the irrigation system and stored Bea's Bench, 2) Installed the new Narcan cabinet, and 3) Fixed the hose reel on the south side of the building.

Staff Training:

In October I conducted Person-In-Charge training on First Amendment Audits.

Meetings:

Library Board meeting, October 15

Department Head meeting: October 23

Internet Librarian conference: October 28

Regular check-in meetings with Joe, twice/week (ongoing)

Regular check-in meetings with Tony, once/week (ongoing)

Technology Highlights:

Our server migration has been progressing in October. As of the end of October, about two-thirds of the project was complete, including a migration of our domain controllers, file servers, and public computer management system.

We are increasing the security of our firewall and VPN connections due to a data breach experienced by SonicWall that was announced in September. NobleTec helped Tony with this, and we have increased our security in a variety of ways. Not only does this protect us from the vulnerability created by the breach, but it also strengthens our overall cybersecurity.

Tony closed 47 technology tickets in October. Highlights include: 1) Fixed an issue with the white toner printer, 2) Fixed the online catalog computer by the Mid-Kids Lounge, and 3) Fixed an issue with the self-check stations on the second floor not automatically starting at the correct time.

The WorkNet DuPage Kiosk stats for September were 9 sessions and 1 application. Unfortunately, WorkNet DuPage plans to remove the kiosk in early November due to funding concerns.

Report submitted by: Kristen Lawson

Jill Yott, Communications Coordinator

Report for Board of Trustees

October 2025

October Gallery

1st Floor: College of DuPage Interior Design

2nd Floor: College of DuPage Interior Design

Display Cases: College of DuPage Interior Design and Girl Scouts

Notable Projects/Meetings/Workshops

- Jill attended the October board meeting.
 - Met with Gail regarding upcoming projects.
 - Met with Sharon about Maker Studio programming.
 - Met with Amy about programming.
 - Had regular 1-1 meetings with Laura.
 - Had regular 1-1 meetings with Fernanda.
 - Attended two online workshops on accessibility
 - Continued working on minor library cards with Cindy and Laura. We worked through some back end issues with PatronPoint and SWAN. This was launched at the beginning of November.
 - Worked on Write-On promotions.
 - Updated the print fliers/poster with Sharon.
- Visited three classrooms at Hinsdale South High School to talk about Write-On.
- Worked on updates to homebound delivery flier.
 - Created other signs as requested by the P & O team, Resource Services, and Kristen.
 - Fernanda and I worked on cutting to update the trending collection.

Vehicle Sticker Features IPPL

Back in October both Laura and I saw a *Patch* article that the City of Darien didn't have a nonprofit group to design their vehicle sticker. I reached out to the city, and they approved us to design their stickers. The library orders the stickers, and we benefit from the \$3 per sticker donation, where the proceeds need to be put toward a community event. I'm super excited for this opportunity for the library.

Print Newsletter

The December/January/February newsletter went to the printer on November 3. It is due to the post office around November 18.

Outreach

Fernanda pulled together more promotional items for the outreach events that the P & O Team attended in October for Truck or Treat and two veterans presentations that Joe P. was doing for in early November.

Website

- Did minor updates to the site as requested by Laura, Kristen, Gail, Sharon, and T.J.
- Updated the home page to reflect the current happenings in the library.
- Revised the Contact Us form to make it accessible.
- Activated the Write-On Contest and took it down off the website.

Yelp & Google

People are using Yelp and Google to access the library.

October Google website clicks: 3,128

October Google directions: 1,293

October Google phone calls: 462

October Yelp calls: 26

Enews

Open rates continue to stay steady compared to the previous months.

Current Subscribers: 21,498

Date & Open rate

October 2: 37 percent

October 9: 36 percent

October 16: 36 percent

October 23: 36 percent

October 30: 45 percent

Recommends: 46 percent

Birthday: 52 percent

Anniversary: 47 percent

Welcome 1: 73 percent

Welcome 2: 60 percent

Welcome 3: 56 percent

Social Media

Followers increased on all the channels but Threads. Facebook and Instagram have the most engagement due to the reels that Fernanda continues to produce.

Followers

Facebook: 2,985

Instagram: 1,357

X: 1,127

LinkedIn: 274

YouTube: 221

Threads: 238, -1

BlueSky: 155, +14

Social Media +/- Change from Previous Month

Facebook: +35

Instagram: +15

X: +3

LinkedIn: +6

YouTube: No change

Threads: -1

BlueSky: +14

Guest Services October 2025

Circulation Highlights

Total checkouts and renewals for October were 53,142. 76% of our checkouts and renewals were done by self-service; 20% were done at the desk and 4% were done at the drive-up.

The library had 42,964 in-person visitors. 634 patrons used the drive-up; 2,011 items were checked out/renewed at the drive-up; 1,042 holds were placed for pickup at the drive-up.

Passports: Staff accepted 91 passports

License plate sticker renewals: 41

Library Cards: 250 library cards were issued: 157 resident and 93 non-resident. 27 cards were initiated remotely.

Total number of IPPL Library cards: 25,542.

Birthday gift: Staff handed out 36 birthday gifts in October.

Cynthia Maiello Gluecklich
Guest Services Supervisor

Programming and Outreach Department – October 2025

Staffing Updates

At the end of October, Margie Martinson, joined the P & O team as a P & O Youth Specialist. A job posting for a P & O Teen Librarian was also made public to the community.

Community

During the month of October, Amy Merda, Dept. Head, interviewed 9 new members of the Teen Advisory Service Committee and facilitated the first TASC meeting of the year. Eight members attended this first meeting.



On Oct. 6, Jill Yott, Communications Coordinator, promoted Write-On in a presentation to over 60 students at Hinsdale South High School across three classes.

Amy Merda facilitated a poetry journal decoration activity to 34 students during Lakeview Junior High's Spartan Hour on Oct. 8. She also promoted Write-On during this visit.

On Oct. 14, Jean Carroll, Adult Librarian, provided mobile library service at Harvester Place Senior Living to 9 residents.

Amy Merda presented a geometric math art activity for 31 students at the Spark Youth Anne M. Jeans after-school program.

On Oct. 21, Jean Carroll and Kate Kresek, Specialist, provided mobile library service at Eden Vista Burr Ridge and interacted with 9 residents on Oct. 16.

Laura Warner, Mid-Kids Liaison, facilitated an interactive presentation to promote Write-On to 160 6th graders at Westview Hills Middle School on Oct. 23.

On Oct. 24, Laura Warner, Beth Skolba, Specialist, and Linda Montes, Tech & Maker Associate, facilitated an engaging field trip visit with 40 5th grade students from Burr Ridge Middle School.



Beth Skolba represented IPPL at the 2nd annual Darien Park District Trunk or Treat, interacting with 535 attendees on Oct. 17.

Also on Oct. 17, Jean Carroll provided mobile library service at Burr Ridge Senior Living to 10 residents.



On Oct. 26, Beth Skolba and Amy Merda represented IPPL at the Boo Bash at Willow Pond, hosted by the Willowbrook Parks & Recreation Dept. They gave out candy, promoted Write-On, told scary stories around the campfire, and played spooky songs on the ukulele.

Sixty seed packets were taken for use by guests from the Seed Library, which is maintained by Betty Cornfield, Associate.

In October, we had seventy-six programs attended by 2,666 guests.

Early Literacy/Families

10/6	Preschool Play	Erin	28
10/7	Talented Toddlers	Erin	29
10/8	Talented Toddlers	Beth	38
10/10	Baby Brilliance	Erin	20
10/13	Preschool Play	Erin	21
10/14	Talented Toddlers	Erin	27
10/15	Talented Toddlers	Beth	33
10/17	Baby Brilliance	Erin	18
10/19	Wild Oaktober Drop-In	Amy	58
10/20	Preschool Play	Erin	27
10/21	Talented Toddlers	Erin	25
10/22	Talented Toddlers	Beth	27
10/27	Preschool Play	Erin	31
10/28	Talented Toddlers	Erin	38
10/29	Talented Toddlers	Beth	39
10/31	Spooktacular Storytime	Erin	50

The Wild Oaktober event on 10/19, in partnership with the Darien Garden Club, featured interactive learning stations for all ages, including a table featuring items from the Jurica-Suchy Nature Museum, located on the Benedictine University campus in Lisle. Though the weather was chilly outside that day, the educational energy inside was warm and cozy.



Once again, many families in the IPPL community visited the library on Halloween day with amazing costumes (both children AND adults) to enjoy the Spooktacular Storytime, which included a 2nd floor Trick or Treat Trail to round out a lovely experience.

Mid-Kids

10/1	STEM Building Challenge (1 st -3 rd grade)	Laura	13
10/8	Read to a Pet	Amy	11
10/13	Mid-Kids Art Club: Kusama Pumpkins	Laura, Erin, Beth	21
10/15	STEM Building Challenges (4 th -6 th) (canceled: presenter illness)	Laura	
10/21	Graphic Novel Party	Jordan	16
10/22	Homeschooling SMART: Geometry in Art	Laura	16



On Oct. 8th, 11 guests enjoyed strengthening their reading skills while reading to a dog during the Read to a Pet program. This program, a partnership which relies on volunteer teams from the Love on a Leash organization, continues to be a popular offering for young independent readers in the IPPL community.

Teens

10/6	College & FAFSA Workshop	Amy, Monet	0
10/6-10/31	Multiple TASC interviews	Amy	9
10/9	Snacks Around the World	Amy	7
10/18	Teen Advisory Service Committee Meeting	Amy	7
10/29	Teen Silent Book Club Drop-In	Jordan	10

Adults

10/1	Safety Conversations	Jean, Kristen	8
10/2	Thursday Afternoon Movie: Duck Soup	T.J.	16
10/6	Sherlock Holmes: The True Story	Jean	31
10/16	10 Fires That Shaped History	Kate	23
10/16	Thursday Afternoon Movie: October Sky	T.J.	23
10/19	Wild Oaktober Educational Presentation	Amy	10
10/21	Puzzle Swap	Jean	32
10/21	Online: Illinois Libraries Present: Marissa Bode	Jen	6
10/22	Online: Chair Yoga	Kate	27
10/25	R & B Line Dancing	Kate	19
10/26	Sunday Concert: Tenors 3	Jean, Beth	81
10/29	Online: Chair Yoga	Kate	27

Groups

10/2	Nonfiction at Night Book Discussion	Joe	5
10/4	ESL Conversation Group	Joe	3
10/6	Adult Chess Group Drop-In	Jean	10
10/9	Crime Readers	Tori	11
10/13	Adult Chess Group Drop-In	Jean	5
10/14	Genealogy Open House	Joe	21

10/18	ESL Conversation Group	Joe	3
10/20	Adult Chess Group Drop-In	Jean	7
10/20	Novel Idea	Jen	18
10/23	Genealogy Group	Joe	21
10/27	Adult Chess Group Drop-In	Jean	7

Passive, Pick-Up, and Pop-Up Programs

Early Literacy/Mid-Kids

10/1-10/31	1,000 Books Before Kindergarten completions	Jordan	1
10/1-10/31	Baby Book Bees completions	Jordan	1
10/1-10/31	aisle brochure turn-ins	Jordan	7
10/1-10/31	Mid-Kids Bookbag requests	Jordan	1
10/1-10/31	Scavenger Hunt: Help us find the monsters!	Beth	34
10/1-10/31	Mid-Kids activity sheets	Laura	120
10/1-10/6	Animal Mandalas	Beth	55
10/3-10/12	Little Maker @ Home: Pumpkin Alphabet	Erin	75
10/3-10/12	Scarecrow coloring page	Erin	110
10/7-10/21	Color a Pumpkin	Beth	235
10/13-10/31	Color Me Ghost	Erin	205
10/13-10/31	Halloween coloring	Erin	330
10/17-10/21	Diwali greeting cards	Beth	160
10/21-10/31	Halloween bookmarks	Beth	145

Teen

10/1-10/31	100 Books Before Graduation registrations	Jordan	3
10/1-10/31	Teen Post: Shows	Amy	32
10/1-10/31	Teen Coloring	Amy, Beth	40

Adult

10/1-10/31	Adult Puzzle in Café	Kate	37
10/7	Pick-Up Program: Spice of the Month: Nutmeg	Kate	25

The monthly spice of the month program continues to engage adults in the IPPL community. This picture, shared by a guest, features a lovely meal with nutmeg seasoning!

Submitted by:

Amy Merda, P & O Dept. Head

11/13/25



Resource Services October 2025 Report
Submitted by Gail Graziani, Head of Resource Services

Collection Updates

- Melanie Alcantara, Resource Services Acquisitions Specialist, created a report to assist with canceling outstanding orders placed with the defunct vendor, Baker & Taylor.
- Jordan Calabrese, Youth and Teen Resource Services Librarian, moved several collections to more visible areas on the Kids & Teens floor, including moving J Poetry to the new shelving located behind the service desk, and expanding shelving for Holiday and J Language materials.
- Tori Castro, Resource Services Librarian, reached out to other libraries for information regarding shelving and cataloging collections of South Korean comics and graphic novels.
- Jeanine Clinton, Resource Services Librarian/Technical Services Supervisor, cataloged five new Book Club to Go bags containing ten copies of popular titles, author information, and discussion questions.
- Joe Popowitch, Resource Services Librarian, began uploading historic images taken in Darien, Willowbrook, and Burr Ridge to the Illinois Digital Archive platform.
- Jen Ripka, Resource Services Librarian, reviewed and updated the "Biographies/Memoirs" book list and created a new book list for "Romantasy" titles.
- T.J. Szafranski, Senior Resource Services Librarian, worked with the Communication Department to update the Adult Nonfiction endcap signage to reflect shifting of the collection.

Resource Totals

Print Books	101,585
A/V Materials	33,975
Other Materials (Kits, Devices, Games, Puzzles)	1,484
Total Physical Formats	137,044
eBooks (eMediaLibrary & Hoopla)	1,153,930
eAudio & eMusic (eMediaLibrary & Hoopla)	913,321
Digital Video (Hoopla & Kanopy)	73,940
Total Electronic Formats	2,141,191
TOTAL Physical & Electronic Materials	2,278,235

Displays

1st Floor

- I Scream for Halloween; Interior Design & Architecture; Horror Graphic Novels & Manga

2nd Floor

- Halloween; Terrifying Tales; Write On!; Things That Go

Monthly Highlights

- T.J. Szafranski, Senior Resource Services Librarian, attended the RAILS Data Conference, "Libraries Count."
- Jen Ripka, Resource Services Librarian, attended the first meeting of the RAILS Catalyst leadership development program which will meet monthly for eight months.

- Joe Popowitch, Resource Services Librarian, hosted a Genealogy Open House at the library attended by 21 people.
- Jeanine Clinton, Resource Services Librarian/Technical Services Supervisor, participated in a panel presentation on "Creating Visually Appealing Library of Things" at the Illinois Library Association Annual Conference.
- Tori Castro, Resource Services Librarian, worked with leaders of community book groups to finalize their books for the coming year, including determining when each book should be read over the year to help ensure popular titles are readily available.
- Jordan Calabrese, Youth and Teen Resource Services Librarian, is finalizing preparations for the Annual "Write-On" program to be held on Tuesday, November 18th. The program is sponsored by the Gift of Carl Foundation and features author Michael Leali.

Resource Services Librarian Interactions

Assistance	132	50 phone / 67 in-person / 9 chat / 6 email
Reference	186	72 phone / 91 in-person / 19 chat / 4 email
One-to-One Training	19	6 phone / 13 in-person
Readers' Advisory	14	13 in-person / 1 chat
Directional	3	3 phone

Community

- Tori Castro, Resource Services Librarian, checked out 73 items for Homebound program deliveries and prepared discussion questions for eight outside book groups.
- Joe Popowitch, Resource Services Librarian, coordinated eight volunteer hours for the Veterans History Project and one general volunteer hour.

Programs

Date	Name	Program	Attendance
10/02/25	Joe	Nonfiction at Night Book Group	5
10/02/25	T.J.	Thursday Afternoon Movie	16
10/04/25	Joe	ESL Conversation Group	3
10/09/25	Tori	Crime Readers Book Group	12
10/14/25	Joe	Genealogy Open House	21
10/16/25	T.J.	Thursday Afternoon Movie	23
10/18/25	Joe	ESL Conversation Group	3
10/20/25	Jen	Novel Idea Book Group	18
10/21/25	Jen	Illinois Libraries Present: Marissa Bode	6
10/21/25	Jordan	Mid-Kid Graphic Novel Party	16
10/23/25	Joe	Genealogy Group	21
10/29/25	Jordan	Drop-In Teen Silent Book Club	10

Youth Passive Programs

Program	Engagement
Monarch Challenge	7 completed brochures
Bluestem Challenge	n/a
Caudill Challenge	n/a
1,000 Books Before Kindergarten	1 completion
Baby Book Bees	1 completion
100 Books Before Graduation	3 registrations
Mid-Kid Book Bags	1 request

Continuing Education & Contributing to the Profession

- Jordan Calabrese attended the following webinars/meetings
 - Hachette Books Kids & Young Adult Fall 2025/Winter 2026 Preview (Booklist)
 - Macmillan Children's Publishing Group Winter 2026 Preview (Booklist)
- Tori Castro attended the following webinars/meetings:
 - Genre Study Meeting (Adult Reading Round Table)
 - Illinois Library Association Annual Conference
 - Book Club Meeting (Adult Reading Round Table)
 - Killer Reads: Upcoming Mysteries, Thrillers, and True Crime (Booklist)
- Jeanine Clinton attended the following webinars/meetings:
 - World Language Networking Group Meeting (RAILS)
 - Illinois Library Association Annual Conference
- Jen Ripka attended the following webinars/meetings:
 - Sustainability in Action (LACONI)
 - Catalyst Meeting (RAILS)
 - CloudLibrary Webinar (OCLC)
- T.J. Szafranski attended the following webinars/meetings:
 - ELSUM Meeting (RAILS)
 - Data Conference Libraries Count (RAILS)
 - Illinois Library Association Annual Conference

Technology & Maker Services Board Report

October 2025

Classes/Programs

Number of Classes: 9

Total Attendance: 90

Maker Programs

Date	Time	Class	Audience	Instructor	Attendance
10/1/25	6:30pm-8pm	Sublimation Photographic Prints on Aluminum	Adults, Teens	Luke	9
10/6/25	9:30am-11am	Laser-Etched Cork Coasters	Adults, Teens	Luke	8
10/9/25	6pm-7:30pm	Vinyl Cut Stickers	MidKids	Lucas	9
10/14/25	9:30am-10:30am	Introduction to 3D Printing	Adults, Teens	Luke	6
10/15/25	6:30pm-8pm	Introduction to Embroidery	Adults, Teens	Luke	6
10/18/25	9:30am-10:30am	Introduction to Vinyl Cutters	Adults, Teens	Lucas	5
10/21/25	6:30pm-8pm	Holiday Card Creations	Adults, Teens	Lucas, Ayah	12

Technology and Stem Programs

Date	Time	Class	Audience	Instructor	Attendance
10/7/25	7pm-8pm	Password Management	Adults	Sharon	23
10/15/25	4pm-5pm	Slime & Oobleck	MidKids	Lucas, Linda	12

Statistics

- Wireless Usage- 12,136
- Computer Usage
 - Adult Users: 1977 Hours: 1511
 - Adult laptop: 20 Hours: 20
 - K&T Users: 519 Hours: 231
 - K&T Laptops: 4 Hours: 4
- Technology Desk Assistance- 1262
- 1-on-1 Training- 3
- Maker Assistance: 56
- Maker 1-on-1 Training: 85
- Maker Equipment Usage: 197

Made in a class

Holiday Notecards



Holiday Notecards



Intro to 3D Printing – Glow-in-the-Dark Ghost



STEM – Slime and Oobleck



Made Using Equipment

Dye sublimation on polyester caps



White toner printing on cotton hoodie



Laser Engraver



Training:

Webinar: All staff attended or viewed a recording of "Difficult Discussions with Patrons: Using Jefferson Fisher's Book *The Next Conversation*" with Dr. Steve Albrecht.

Outreach & Projects:

The Maker Studio hosted four fifth grade school tour groups from Burr Ridge on October 24 from 1-2pm.

Sharon

- On October 16, Sharon met with Marcy Thomas-Burns to schedule Sewing Machine staff training and future Winter and Spring programming for adults.
- On October 17, Sharon met with Gillian King-Cargile, Coordinator for Computing, Environment, and Life Sciences Directorate, from Argonne National Laboratory to discuss future technology programming at IPPL.

Luke

- Luke sublimated a tumbler for the Write-On competition.

Lucas

- For an Administration project, Luke etched 12 tumblers on the Laser Cutter.

Ayah

- Ayah is fully trained and now takes appointments on every machine in the Maker Studio.
- Ayah is prepared to lead her first program in November, Introduction to Laser Etching.

Linda

- Linda is fully trained and takes appointments for all machines in the Maker Studio.
- Linda has taken the lead on learning intermediate skills on the Laser Cutter and 3D printer.

Submitted by Sharon Byerly, Head of Technology & Maker Services, October 2025

STATISTICS FOR	Oct-25	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	21,507	23,190	91,895	98,177	-6.40%
Teen	914	1,141	5,188	5,453	-4.86%
Kids	15,350	15,890	66,892	68,639	-2.55%
ILLS Sent	2,931	2,698	11,879	11,124	6.79%
TOTAL	40,702	42,919	175,854	183,393	-4.11%
Electronic Circulation	12,440	11,131	50,652	39,774	27.35%
GRAND TOTAL CIRC.	53,142	54,050	226,506	223,167	1.50%
% Reciprocal Borrowing	10%	11%	10%	11%	
Patron Visits	43,598	32,630	154,696	129,580	19.38%
<u>Current Cards</u>					
Resident	157	108	23,250	25,142	-7.53%
Non-Resident	93	92	2,292	2,350	-2.47%
TOTAL	250	200	25,542	27,492	-7.09%
<u>Patron Assistance</u>					
Adult - Reference	2,442	1,877	8,438	8,810	-4.22%
Kids - Reference	1,002	821	4,593	3,645	26.01%
Technology - Reference	1,315	1,137	4,937	5,303	-6.90%
TOTAL REFERENCE	4,759	3,835	17,968	17,758	1.18%
Adult - Other	77	59	212	271	-21.77%
Kids - Other	41	27	151	91	65.93%
Technology - Other	29	122	101	479	-78.91%
TOTAL OTHER	147	208	464	841	-44.83%
GRAND TOTAL ASST.	4,906	4,043	18,432	18,599	-0.90%
<u>ILL/Reserves</u>					
Holds	7,683	783	31,916	24,924	28.05%
ILLs Sent	2,931	2,698	11,879	11,124	6.79%
ILLs Checked Out	3,728	4,011	15,362	13,998	9.74%
ILLS Received	4,357	4,669	17,111	18,527	-7.64%
<u>Programs - Adult</u>					
# Programs	12	22	48	54	-11.11%
Attendance	303	539	1,123	1,314	-14.54%
<u>Programs - Tech & Maker</u>					
# Programs	9	23	34	53	-35.85%
Attendance	90	210	352	466	-24.46%
<u>Individual Technology Training</u>					
# of Patrons	32	30	162	236	-31.36%
<u>Groups</u>					
# Programs	11	10	42	45	-6.67%
Attendance	111	86	463	435	6.44%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	5	4	14	15	-6.67%
Attendance	33	15	108	127	-14.96%
<u>Programs - Kids</u>					
# Programs	22	25	75	74	1.35%
Attendance	586	654	2,670	1,888	41.42%
GRAND TOTAL ATT.	1,155	1,534	4,878	4,466	9.23%

STATISTICS FOR	Oct-25	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	2	1	8	11	-27.27%
Attendance	79	29	275	780	-64.74%
<u>Passive Programs - Teen</u>					
# Programs	3	4	17	14	21.43%
Attendance	75	281	460	863	-46.70%
<u>Passive Programs - Kids</u>					
# Programs	14	10	65	55	18.18%
Attendance	1,479	1,238	5,584	5,322	4.92%
<u>Computers - Patron Use</u>					
Adult Computers	1,977	1,779	6,918	6,904	0.20%
Kids Computers	519	536	2,622	2,724	-3.74%
Teen Laptop	4	9	23	17	35.29%
Adult Laptop	20	5	54	29	86.21%
TOTAL PATRON USE	2,520	2,329	9,617	9,674	-0.59%
<u>Hours Used</u>					
Adult Computers	1,511	1,526	5,946	5,718	3.99%
Kids Computers	231	269	1,185	1,412	-16.08%
Teen Laptop	4	8	27	10	170.00%
Adult Laptop	20	5	62	32	93.75%
TOTAL HOURS USED	1,766	1,808	7,220	7,172	0.67%
Wireless Total Connections	12,136	9,356	42,932	31,341	36.98%
IPPL Total Web Site Access	15,714	12,191	59,149	50,494	17.14%
IPPL Total Page Views	48,524	46,875	198,759	186,245	6.72%
Subscription Database Logins	11,882	4,972	26,907	20,969	28.32%
<u>Outreach-Homebound</u>					
Items Delivered	73	125	289	527	-45.16%
<u>Volunteers</u>					
Number Active	21	17			
Hours Worked	57	55	616	489	25.97%
Staff Training Hours	102	134	744	813	-8.49%
<u>Room Use</u>					
Conference Rooms	866	990	3,023	3,384	-10.67%
Meeting Rooms					
Library	59	79	181	195	-7.18%
Non-Library	17	22	70	69	1.45%
Board Room					
Library	29	20	104	92	13.04%
Non-Library	17	26	56	79	-29.11%

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - October 2025

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Reference	113	0	0	113
Non-Fiction	29,284	180	123	29,341
Fiction	30,177	294	257	30,214
ADULT TOTALS	59,574	474	380	59,668
KIDS				
Non-Fiction	13,024	48	26	13,046
Fiction	24,132	274	111	24,295
Books + Audio (Vox, WonderBooks)	217	0	0	217
KIDS TOTALS	37,373	322	137	37,558
TEEN				
Non-Fiction	705	8	5	708
Fiction	3,779	41	169	3,651
TEEN TOTALS	4,484	49	174	4,359
BOOK TOTALS	101,431	845	691	101,585

AUDIO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Audiobooks on CD	5,682	19	44	5,657
Music CDs	4,375	16	85	4,306
Vinyl Records	35	0	0	35
Playaway's	344	5	2	347
ADULT TOTALS	10,436	40	131	10,345
KIDS				
Audiobooks on CD	347	2	1	348
Music CDs	200	0	0	200
Playaway's	162	4	1	165
KIDS TOTALS	709	6	2	713
TEEN				
Audiobooks on CD	78	0	0	78
Playaway's	20	0	0	20
TEEN TOTALS	98	0	0	98
AUDIO TOTALS	11,243	46	133	11,156

VIDEO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
DVD & Blu-ray	19,106	81	130	19,057
ADULT TOTALS	19,106	81	130	19,057
KIDS				
DVD & Blu-ray	3,780	18	36	3,762
KIDS TOTALS	3,780	18	36	3,762
VIDEO TOTALS	22,886	99	166	22,819

OTHER	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Book Club to Go	15	1	0	16
Library of Things	101	0	0	101
Devices (Rokus, Tablets, eReaders, Record Players)	72	0	0	72
Console Games	601	2	0	603
ADULT TOTALS	789	3	0	792
KIDS				
Kits (STEM, Book Bundles, etc.)	198	0	1	197
Puzzles	26	0	3	23
Launchpads	17	0	1	16
eReaders	3	0	0	3
Console Games	349	2	0	351
Board Games - Juvenile	15	0	1	14
Equipment (CD Players, headphones, aux cords)	12	0	0	12
KIDS TOTALS	620	2	6	616
TEEN				
eReaders	2	0	0	2
Tablets	2	0	0	2
Board Games	72	0	0	72
TEEN TOTALS	76	0	0	76
OTHER TOTALS	1,485	5	6	1,484
COLLECTION TOTALS	137,045	995	996	137,044

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS - Oct 2025

eBOOKS	Previous Month Totals	+/- Items	Current Totals
Hoopla (ebooks & comics)	1,091,288	34,515	1,125,803
eMedia (OverDrive Consortium)	19,633	14	19,647
eMedia (OverDrive Advantage)	8,263	-10	8,253
Preloaded eReader titles	227	0	227
eBook Totals	1,119,411	34,519	1,153,930
AUDIO	Previous Month Totals	+/- Items	Current Totals
Audiobooks			
Hoopla	361,203	7,887	369,090
eMedia (Overdrive Consortium)	7,437	9	7,446
eMedia (OverDrive Advantage)	2,550	7	2,557
Preloaded Audiobook titles	189	1	190
Music			
Hoopla	525,179	8,859	534,038
Audio Total	896,558	16,763	913,321
VISUAL	Previous Month Totals	+/- Items	Current Totals
Videos			
Hoopla (includes TV Episodes)	35,206	454	35,660
Kanopy	36,012	305	36,317
Preloaded Adult Roku Titles	1,702	10	1,712
Preloaded Family Roku Titles	249	2	251
Visual Totals	73,169	771	73,940
Total Audio/Visual	969,727	17,534	987,261
Collection Totals	2,089,138	52,053	2,141,191

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT

10/31/2025

Balance on hand as of September 30, 2025.....	4,648,833.33
Cash Receipts for October.....	137,685.32
Cash Disbursements for October.....	367,031.78
Cash on hand as of October 31, 2025.....	4,419,486.87

Investments

Illinois Funds (Money Market) - Average Monthly Rate 4.246%

General.....	874,938.74
MPI Investment (Corporate Fund).....	1,422,792.05

Republic Bank - Savings - Rate 2.97%.....	2,067,510.93
Republic Bank - Checking General.....	41,670.95
Republic Bank - Payroll Account.....	1,868.32
Republic Bank - License Sticker Account.....	10,101.88
Petty Cash/Circulation.....	604.00
Balances as of October 31, 2025.....	4,419,486.87

FUND BALANCES AS OF 10/31/2025

Corporate Fund.....	4,240,540.95
Building & Maintenance Fund.....	62,537.71
I.M.R.F. Fund.....	(168.60)
Liability Fund.....	(5,271.75)
Social Security Fund.....	6,040.57
Special Reserve Fund.....	-
Current Liabilities.....	115,807.99
Grand Total All Funds.....	4,419,486.87

Indian Prairie Public Library District
Consolidated Revenue Report for October 2025

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Percent of Year: 33.33

	RECEIVED October 2025	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	99,311.59	4,275,224.61	94.91%	4,504,300.00	229,075.39
41150 · Non-current Property Taxes	0.00	0.00	0.00%	800.00	800.00
43100 · Interest-Tax Levy	0.00	0.00	0.00%	0.00	0.00
TOTAL PROPERTY TAX & LEVY INTEREST	99,311.59	4,275,224.61	94.90%	4,505,100.00	229,875.39
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	64,740.70	99.60%	65,000.00	259.30
42300 · LIMRICC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	64,740.70	99.60%	65,000.00	259.30
INTEREST					
43500 · Interest - Investment	8,495.06	29,853.63	42.65%	70,000.00	40,146.37
TOTAL INTEREST	8,495.06	29,853.63	42.65%	70,000.00	40,146.37
DESK MONIES					
45100 · Copier	278.75	857.75	40.85%	2,100.00	1,242.25
45120 · Computer Copies	2,311.76	7,728.58	55.20%	14,000.00	6,271.42
45130 · Fax	321.85	1,163.70	33.25%	3,500.00	2,336.30
45200 · Fines/Fees	379.29	1,333.71	33.34%	4,000.00	2,666.29
45250 · Gifts/Donations	0.00	0.00	0.00%	50.00	50.00
45300 · Lost Materials	548.96	2,093.75	41.88%	5,000.00	2,906.25
45350 · Non-Resident Fees	11,735.96	43,623.07	45.92%	95,000.00	51,376.93
45550 · Meeting Room Rental	175.00	600.00	40.00%	1,500.00	900.00
45600 · ILL Fees	-73.65	28.35	11.34%	250.00	221.65
45650 · Maker Studio	981.20	4,091.47	51.14%	8,000.00	3,908.53
45700 · Passport Fees	3,053.50	9,038.50	32.28%	28,000.00	18,961.50
45800 · License Stickers	349.60	1,282.35	42.75%	3,000.00	1,717.65
TOTAL DESK MONIES	20,062.22	71,841.23	43.70%	164,400.00	92,558.77
OTHER INCOME					
46500 · OCLC Refund	0.00	608.96	0.00%	500.00	-108.96
46700 · Miscellaneous	0.00	241.00	241.00%	100.00	-141.00
46800 · Collection Agency Fee	30.00	139.21	46.40%	300.00	160.79
TOTAL OTHER INCOME	30.00	989.17	109.91%	900.00	-89.17
TOTAL	127,898.87	4,442,649.34	92.45%	4,805,400.00	362,750.66
49000 · Operating Transfer In					
GRAND TOTAL	127,898.87	4,442,649.34	92.45%	4,805,400.00	362,750.66

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Indian Prairie Public Library District
Consolidated Expenditures Report for October 2025

Percent of Year: 33.33

	October 25	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	196,452.28	882,822.88	33.85%	2,607,784.00	1,724,961.12		
61310 · Benefits - Medical / Life Ins.	19,586.13	83,892.37	28.38%	295,587.00	211,694.63		
61330 · Benefits - IMRF	22,002.73	100,340.47	34.21%	293,302.00	192,961.53		
61340 · Benefits - FICA	14,499.30	65,196.60	32.68%	199,495.00	134,298.40		
61400 · Staff Development	2,544.65	7,100.25	35.50%	20,000.00	12,899.75		
61600 · Board Development	0.00	464.16	92.83%	500.00	35.84		
61710 · Workers Compensation	0.00	4,637.00	105.60%	4,391.00	-246.00		
61720 · Unemployment Insurance	0.00	458.56	15.29%	3,000.00	2,541.44		
TOTAL PERSONNEL	255,085.09	1,144,912.29	33.44%	3,424,059.00	2,279,146.71	3,600,000.00	31.80%
RESOURCES							
62100 · Books	11,020.56	37,157.83	22.18%	167,542.00	130,384.17		
62200 · Periodicals	461.71	7,374.35	39.50%	18,668.00	11,293.65		
62300 · Audio	1,261.94	3,657.97	16.22%	22,550.00	18,892.03		
62400 · Video	2,420.08	5,939.28	18.00%	33,000.00	27,060.72		
62500 · Multi-Media	762.74	1,557.55	21.34%	7,300.00	5,742.45		
62600 · eResources	13,071.31	106,711.42	44.68%	238,850.00	132,138.58		
62700 · Console Games	165.41	2,002.01	33.37%	6,000.00	3,997.99		
62800 · Damaged Item Replacement	586.58	1,358.07	20.89%	6,500.00	5,141.93		
62900 · Resources Supplies	1,452.11	5,558.77	24.71%	22,500.00	16,941.23		
TOTAL RESOURCES	31,202.44	171,317.25	32.76%	522,910.00	351,592.75	530,000.00	32.32%
BUILDING							
63200 · Cleaning Service	8,341.86	23,172.11	26.48%	87,500.00	64,327.89		
63300 · Utilities (1-8-11 · Gas)	767.66	2,965.65	14.12%	21,000.00	18,034.35		
63300 · Utilities (1-8-12 · Electric)	0.00	27,160.16	27.30%	99,500.00	72,339.84		
63300 · Utilities (1-8-13 · Telephone)	245.76	737.28	24.58%	3,000.00	2,262.72		
63300 · Utilities (1-8-14 · Water/Sewer)	0.00	890.64	9.90%	9,000.00	8,109.36		
63300 · Utilities (1-8-15 · Garbage Disposal)	345.04	1,095.16	23.06%	4,750.00	3,654.84		
63350 · Building Supplies	925.08	3,608.78	30.07%	12,000.00	8,391.22		
63400 · Maintenance Supplies	278.53	1,435.38	13.05%	11,000.00	9,564.62		
63500 · Security System Monitoring	0.00	562.50	46.88%	1,200.00	637.50		
63600 · Property Maintenance	4,440.00	9,251.00	18.50%	50,000.00	40,749.00		
63800 · Building Maintenance/Repair	7,557.00	26,607.00	35.48%	75,000.00	48,393.00		
TOTAL BUILDING	22,900.93	97,485.66	26.07%	373,950.00	276,464.34	325,000.00	30.00%
OPERATIONS							
64100 · Payroll Service	695.00	2,780.00	32.71%	8,500.00	5,720.00		
64200 · Supplies - Office	368.16	1,201.57	20.03%	6,000.00	4,798.43		
64300 · Photocopy Supplies	341.91	429.53	13.02%	3,300.00	2,870.47		
64500 · Postage	-311.92	8,823.74	147.06%	6,000.00	-2,823.74		
64550 · Passport Postage	487.90	1,285.34	25.71%	5,000.00	3,714.66		
64700 · Travel	47.74	153.76	10.25%	1,500.00	1,346.24		
64800 · Organizational Memberships	0.00	659.20	18.83%	3,500.00	2,840.80		
64900 · Bank Fees	306.30	1,280.79	36.59%	3,500.00	2,219.21		
TOTAL OPERATION	1,935.09	16,613.93	44.54%	37,300.00	20,686.07	40,000.00	41.53%
TECHNOLOGY							
65100 · Supplies-Toner	1,562.05	4,606.84	25.59%	18,000.00	13,393.16		
65160 · Supplies-Technology Services	0.00	0.00	0.00%	200.00	200.00		
65170 · Supplies-Maker Studio	642.70	1,421.67	17.34%	8,200.00	6,778.33		
65200 · Technology-Prof Services	2,470.00	8,470.00	29.41%	28,800.00	20,330.00		
65300 · Purchase of Equipment	2,733.21	22,737.41	56.84%	40,000.00	17,262.59		
65400 · Technology Equip Mnt/Repair	6,716.68	7,654.40	29.67%	25,800.00	18,145.60		
65500 · Software	520.94	6,566.06	14.84%	44,260.00	37,693.94		

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Indian Prairie Public Library District
Consolidated Expenditures Report for October 2025

Percent of Year: 33.33

	October 25	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65600 · SWAN	11,744.75	23,663.70	48.31%	48,979.00	25,315.30		
65700 · Telecommunications	840.15	3,524.42	26.00%	13,556.00	10,031.58		
TOTAL TECHNOLOGY	27,230.48	78,644.50	34.52%	227,795.00	149,150.50	230,000.00	34.18%
CONTRACTUAL SERVICES							
66100 · General Professional Services	2,969.22	4,344.36	9.24%	47,000.00	42,655.64		
66200 · Credit Bureau	0.00	197.00	19.70%	1,000.00	803.00		
66300 · Copier	223.20	1,200.54	40.02%	3,000.00	1,799.46		
66400 · Copier Maintenance Contract	156.78	457.56	22.88%	2,000.00	1,542.44		
TOTAL CONTRACTUAL SERVICES	3,349.20	6,199.46	11.70%	53,000.00	46,800.54	62,000.00	10.00%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	19,340.00	100.00%	19,340.00	0.00		
67200 · Bonding	0.00	1,381.00	100.00%	1,381.00	0.00		
67300 · Officers & Directors Liability	0.00	2,358.00	100.00%	2,358.00	0.00		
67400 · Umbrella Liability	0.00	3,025.00	100.00%	3,025.00	0.00		
TOTAL INSURANCE	0.00	26,104.00	100.00%	26,104.00	0.00	27,000.00	96.68%
COMMUNICATIONS							
68110 · Marketing Newsletter	38.70	11,603.19	22.31%	52,000.00	40,396.81		
68111 · eNewsletter	15.00	15.00	0.16%	9,330.00	9,315.00		
68210 · Marketing Advertising	240.00	270.00	27.00%	1,000.00	730.00		
68310 · Marketing Supplies	306.32	351.56	87.89%	400.00	48.44		
68410 · Marketing-Information Printing	2,534.31	2,561.85	17.08%	15,000.00	12,438.15		
68500 · Legal Notices	252.00	442.36	44.24%	1,000.00	557.64		
TOTAL COMMUNICATIONS	3,386.33	15,243.96	19.36%	78,730.00	63,486.04	80,000.00	19.05%
PROGRAMMING							
68600 · Programming	2,770.93	7,164.38	18.42%	38,900.00	31,735.62		
TOTAL PROGRAMMING	2,770.93	7,164.38	18.42%	38,900.00	31,735.62	40,000.00	17.91%
CAPITAL OUTLAY & CONTINGENCY							
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	0.00	0.00	0.00%		0.00		
69900 · Contingency	558.59	4,542.74	30.29%	15,000.00	10,457.26		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL CAPITAL OUTLAY & CONTINGENCY	558.59	4,542.74	30.29%	15,000.00	10,457.26		
70000 · Operating Transfer Purchases	7,938.85	29,116.29	0.00%				
TOTAL	356,357.93	1,597,344.46	33.29%	4,797,748.00	3,200,403.54	0.00	



Indian Prairie Public Library

Accounts

64157790INDIAN PRAIRIE PUBLIC LIBRARY

As of 9/30/2025

QUARTERLY REPORT

Contact Info

Your financial advisor(s)

David W. Pequet

President, Sr. Portfolio Manager

OFFICE: 630.325.7090 | CELL: 630.327.5203 | TEXT: 630.407.1184

Matthew D. Pequet

Senior Vice President, Portfolio Manager

OFFICE: 630.325.6900 | CELL: 630.675.3508 | TEXT: 630-793-6404



Key Numbers

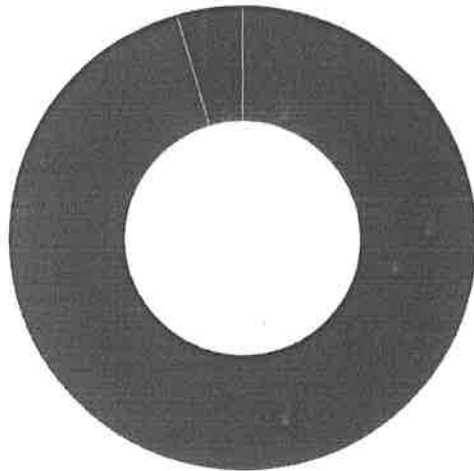
	Year To Date	
	Beginning Value	Ending Value
64157790 - INDIAN PRAIRIE PUBLIC LIBRARY	1,396,352	1,463,812

Activity Summary

	Month To Date	Year To Date
Beginning Value	1,459,319	1,396,352
Contributions	0	0
Withdrawals	0	0
Other Activity	0	0
Income	3,734	26,303
Fees	0	-3,203
Market Change	759	44,360
Ending Value	1,463,812	1,463,812
Return	0.3%	4.8%

Current Allocations

■ Fixed Income 1,397,294 (95.5%) ■ Cash & Equivalents 66,518 (4.5%)



Performance

	Year To Date
	Return
64157790 - INDIAN PRAIRIE PUBLIC LIBRARY	
■ Fixed Income	5.4%
■ Cash & Equivalents	2.8%
Total 64157790 - INDIAN PRAIRIE PUBLIC LIBRARY	4.8%



INDIAN PRAIRIE PUBLIC LIBRARY -
64157790
As of 9/30/2025

Quarterly Report
Portfolio Appraisal
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Portfolio Appraisal

	Symbol	Units	Unit Cost	Cost Basis	Price	Ending Value	Accrual	Allocation	Yield	Yield to Worst	Projected Income 12 Mos
64157790 - INDIAN PRAIRIE PUBLIC LIBR...											
■ Corporate Bonds											
FHLMC REMIC SERIES 3325 20370615 5.50000	31397JE75	32,000	106.82	578.52	101.96	553.46	1	0.0%	5.4%	5.4	27.31
■ Total Corporate Bonds				578.52		553.46	1	0.0%	5.4%	5.4	27.31
■ Govt/Inflation											
FEDERAL FARM CR BKS 1.12% 09/28/2029	3133EMBG6	150,000	99.95	149,917.50	89.67	134,515.08	9	9.2%	1.2%	4.0	840.00
FEDERAL FARM CR BKS 2.25% 04/27/2027	3133EF5E3	150,000	102.94	154,402.65	97.84	148,188.38	1,434	10.1%	2.3%	3.7	3,375.00
FEDERAL HOME LN MTG CORP 0.7% 12/30/2...	3134GWUQ7	150,000	99.97	149,955.00	96.34	144,505.80	0	9.9%	0.7%	3.8	1,050.00
FEDERAL HOME LN MTG CORP 1% 09/14/2028	3134GWP67	150,000	100.00	150,000.00	92.33	138,557.92	67	9.5%	1.1%	3.8	750.00
FEDERAL HOME LOAN BANKS 0.73% 09/22/...	3130AK6V3	150,000	99.95	149,917.50	94.28	141,445.38	24	9.7%	0.8%	3.8	547.50
FEDERAL HOME LOAN BANKS 0.95% 02/25/...	3130AL4C5	150,000	99.55	149,320.00	93.57	140,500.74	139	9.6%	1.0%	3.8	1,425.00
FHLMC GIANT MBS GOLD COMB 15 4.5% 09/...	3128MDMZ3	240,000	129.58	27.28	99.99	21.09	0	0.0%	4.5%	5.0	0.87
FHLMC MBS GOLD 15 YR 3.5% 11/01/2025	3128PS6V4	81,000	200.80	66.91	99.75	33.29	0	0.0%	3.5%	5.4	0.10
FHLMC MBS GOLD 15 YR 4% 03/01/2026	3128PUDA7	280,000	376.23	1,513.82	99.80	402.22	1	0.0%	4.0%	4.6	6.71
FNMA SUPER INT 15 YEAR 4% 11/01/2028	3138EPV68	50,000	302.97	251.29	99.65	82.70	0	0.0%	4.0%	4.2	3.04
GNMA PASS-THRU C PLATINUM 30YR 5.5% 0...	3622ACSK7	100,000	96.46	73,828.93	101.62	77,894.89	117	5.3%	5.4%	5.5	3,858.71
GNMA PASS-THRU M JUMBO FHA 3% 03/20...	36179VHG8	1,000,000	95.11	91,724.75	88.19	85,135.37	80	5.8%	3.4%	3.8	2,652.10
GNMA PASS-THRU X PLATINUM 30YR 5.5% 0...	36225BXT0	175,000	108.91	1,066.89	101.65	998.07	2	0.1%	5.4%	5.4	49.39
GNMA PASS-THRU X SINGLE FAMILY 5.5% 11/...	36202UDL4	100,000	109.78	1,885.19	101.75	1,751.24	4	0.1%	5.4%	5.4	86.58
GNMA PASS-THRU X SINGLE FAMILY 5.5% 11/...	36202XJMO	38,000	110.62	607.47	101.66	559.53	1	0.0%	5.4%	5.4	27.69
GNMA PASS-THRU X SINGLE FAMILY 5.5% 12...	36200D5V1	125,000	109.96	2,279.80	102.12	2,121.85	5	0.1%	5.4%	5.3	104.53
GNMA PASS-THRU X SINGLE FAMILY 6% 06/1...	36290UCC8	111,289	108.19	415.64	103.54	398.71	1	0.0%	5.8%	5.7	21.13
GNMA PASS-THRU X SINGLE FAMILY 6% 10/1...	36295QRA0	53,114	109.33	252.03	102.36	236.54	1	0.0%	5.9%	5.9	12.68
GNMA PASS-THRU X SINGLE FAMILY 7% 06/1...	36213UH45	3,245,000	113.22	4,387.21	104.07	4,043.96	11	0.3%	6.7%	6.3	248.62
UNITED STATES TREAS NTS 3.5% 04/30/2030	91282CGZ8	150,000	96.10	144,145.37	99.03	150,761.95	2,215	10.3%	3.5%	3.8	5,250.00
UNITED STATES TREAS NTS 3.75% 08/31/2031	91282CLJ8	150,000	100.03	150,045.08	99.53	149,820.85	524	10.2%	3.8%	3.9	5,625.00
UNITED STATES TREAS NTS 3.875% 08/15/20...	91282CHT1	75,000	92.41	69,307.62	99.19	74,764.86	374	5.1%	3.9%	4.0	2,906.25
■ Total Govt/Inflation				1,445,317.93		1,396,740.41	5,010	95.4%	2.3%	3.9	28,840.88
■ Cash											
CASH	CASH	9,900	1.00	9,900.02	1.00	9,900.02	0	0.7%	—	—	0.00
■ Total Cash				9,900.02		9,900.02	0	0.7%	—	—	0.00
■ Money Markets											
SCHWAB CHARLES FAMILY FD TREAS OB MN...	SNOXX	56,618	1.00	56,617.82	1.00	56,617.82	0	3.9%	3.7%	—	2,115.69



INDIAN PRAIRIE PUBLIC LIBRARY
64157790
As of 9/30/2025

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Quarterly Report
Portfolio Appraisal
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Portfolio Appraisal

	Symbol	Units	Unit Cost	Cost Basis	Price	Ending Value	Accrual	Allocation	Yield	Yield to Worst	Projected Income 12 Mos
■ Total Money Markets				56,617.82		56,617.82	0	3.9%	3.7%	—	2,115.69
Total 64157790 - INDIAN PRAIRIE PUBLIC...				1,512,414.29		1,463,811.71	5,011	100.0%	2.3%	3.9	30,983.88

Indian Prairie Public Library
Building & Grounds Committee Minutes
October 22, 2025 – 5:30 p.m.

Meeting called to order at 5:35 p.m.

Present: Krupicka, Palmisano, Rodriguez, Suriano, Birmingham, Lawson

Kristen gave an overview of the Capital Needs Assessment Report from Enberg Anderson Architects.

Higher priority items for 2025-2029 include elevator work, air handler, electrical system and pump repairs.

The elevator's current controls and parts are now obsolete and no longer being manufactured. If we make any changes, then we would have to bring it up to current code and modernize other features. It is also recommended to replace the power unit and the hydraulic cylinder as well as update the finishes. The work is estimated to cost \$287,500 and would take about 12 weeks to complete.

Refurbishment of the air handler is \$73,100. This work would update the parts that have never been replaced. Doing this would extend the life of the air handler by 15 years.

It is recommended that we update the electrical systems (\$26,300) to add a surge suppression device at the main electrical service and replace the lighting contractors.

Insulation repairs for pumps for \$5,000, which is minor and easily absorbed into the building budget.

Lower priority items for 2025-2029 were discussed: carpet replacement (\$267,500), parking lot pavement work (\$82,400) and masonry repair (\$65,500).

Kristen reported that replacing windows would cost \$854,300. The good news is that the windows are in good shape.

Kristin reviewed future needs for years 2035-2039 including a chiller replacement (\$379,400) and parking lot and pavement work (again) (\$209,300).

2040-2044 projects include replacing the fire sprinkler heads (\$173,800) and restroom renovations with restroom code upgrades (\$1,383, 200).

Laura reviewed the financial projection from 2025-2032 with these project costs included. Marian said that we need to proactive and that the elevator is top priority, followed by electrical, air handler work and septic work.

Laura will research financial options for the library to best manage costs, including looking at grants.

The meeting adjourned at 7:10 p.m.

TAX LEVY ORDINANCE

ORDINANCE NO. 2025-6

INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 TO JUNE 30, 2026

WHEREAS, applicable statutes authorize the Board of Library Trustees to levy taxes for library purposes.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Indian Prairie Public Library District as follows:

Section 1: Ordinance No. 2025-5 (Budget and Appropriation Ordinance) previously passed by the Board is incorporated by reference.

Section 2: A tax in the sum of \$5,173,000 is levied upon all taxable property within the District, said tax levied to defray expenses and liabilities of the District for the fiscal year beginning July 1, 2025 ending June 30, 2026 for the specific objects and purposes indicated as follows:

CORPORATE FUND

	<u>Appropriation</u>	<u>Levy</u>
Personnel	\$3,600,000	\$3,600,000
Materials	530,000	525,000
Building Operations	325,000	325,000
Office Operations	40,000	38,000
Technology & Maker	230,000	220,000
Contractual Services	62,000	60,000
Insurance	27,000	26,000

	<u>Appropriation</u>	<u>Levy</u>
Communications/Publicity	80,000	77,000
Programs	<u>40,000</u>	<u>38,000</u>
	\$4,934,000	\$4,909,000
TOTAL CORPORATE FUND LEVY		<u>\$4,909,000</u>

SPECIAL TAX FUNDS

Audit	\$ -0-	\$ -0-
IMRF	60,000	60,000
Social Security	55,000	55,000
Liability Insurance	24,000	24,000
Building and Equipment (.02% Special Tax)	<u>\$ 125,000</u>	<u>\$ 125,000</u>
	\$ 264,000	\$ 264,000
TOTAL SPECIAL TAX FUNDS LEVIES		\$ 264,000

LEVY RECAP

Corporate Fund Levy	\$4,909,000
Special Tax Funds Levies	\$ 264,000
Total Levy	\$5,173,000

Section 3: The Secretary is authorized and directed to file a certified copy of this Ordinance with the County Clerks of Cook County and DuPage County within the time specified by law.

Section 4: This Ordinance is in full force and effect from and after its passage.

ADOPTED November 19, 2025, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Victoria Suriano, President
Board of Library Trustees
Indian Prairie Public Library District

Stacy Palmisano, Secretary
Board of Library Trustees
Indian Prairie Public Library District

Elevator Replacement Project: 2026

Briefing for the Indian Prairie Public Library Board of Trustees

At the Building & Grounds Committee meeting on October 22, I was instructed to move the elevator project recommended by Engberg Anderson forward. I began the initial steps on October 23.

Project Steps Completed:

- An analysis of our door counter data over the past two years, showing that the 12-week period with the fewest visitors to the library tends to fall in December, January, and February.
- An analysis of the ways in which library operations will be affected by an extended period of elevator downtime, to be discussed with the Department Heads so we can devise strategies to mitigate the impact.
- A consultation with Mark Ritzman, our attorney, about what steps we will need to take to stay compliant with ADA requirements while the elevator is down.
- Signing an agreement with ReThink, so we can use Justin Pathmann as a consultant for the project. He helped us complete our boiler replacement project and is happy to provide advice and assistance with the bid process and the project overall.
- A discussion with Justin about the timing and overall logistics of the project, outlined below.

Project Steps Remaining:

- Going out to bid for the project – Justin recommends we wait until early January to begin this step for best results.
- Awarding the bid for the project to the lowest responsible bidder.
- The bid will include a provision for the elevator contractor to obtain the necessary equipment as soon as possible, then store it until we are ready to begin the installation, either in late November or early December of 2026. This will ensure that if something breaks in our elevator system, we will be ready to take action.
- Once the bid is awarded to a contractor, I will work with them to determine the exact scope of electrical and alarm work that will be necessary to complete the project but cannot be provided by an elevator contractor and must involve electrical and alarm contractors. Justin expects this electrical and alarm work to fall below the bid threshold of \$25,000. This means that once we determine the exact scope, we can simply get three quotes for each type of work and go with the lowest

responsible quote. I will also be consulting with Justin so I have a second pair of eyes on this, making sure all requirements are met.

- Work begins late November or early December 2026 and continues until late January or early February 2027. Total projected cost: \$287,500.

Books, Libraries, and You

Yacine Ouchen, Staff Writer

From fast paced video games to the rise of short-form content, the development of new entertainment shows no sign of slowing down. With the growing popularity of video sharing apps, a timeless hobby is fading away: reading.

As rates of reading dwindle across the nation, *Stinger* was interested in investigating teen involvement in the Indian Prairie Public Library's annual Summer Reading Program. The Summer Reading Program was offered to children, teens, and adults within the library's district as a way to incentivize reading. By either finishing four books or reading or listening to audiobooks for four hours, participants could complete reading logs that made them eligible for coupons and prizes. *Stinger* reached out to the library with some questions about teen involvement in the program.

And while teens around the U.S. are putting down books, nearby readers aren't slowing down.

Over the summer, 302 seventh to twelfth graders participated in the Summer Reading Program. Although this number was less than last year's 325 participants, engagement nearly tripled. During the summer of 2024, only 57 teens completed at least one reading log; however, 156 teenagers completed at least *two* logs this past summer. The rise in involvement is promising, still, the library aims to increase teen participation.

Currently, IPPL serves residents from parts of Darien, Burr Ridge and Willowbrook, in addition to nearby middle and high schools. Therefore, there are thousands of students that live in the library's district, an amount that doesn't correspond to the number of summer reading program participants. Yet, across the nation, Gen Z is going to the library more than older generations.

A recent report from the American Library Association proves this. Around 54% of Gen Z and Millennials visited their local library within the 12 months leading up to the time they were surveyed. More data from this report also shows that more than half of the 43% of Gen Z and Millennials who don't even consider themselves readers visited their local library.



Yacine Ouchen

Photo of Indian Prairie Public Library

That said, libraries are becoming more and more focused on ways to enhance teen engagement beyond reading. For example, IPPL offers a range of teen programs including arts and crafts, STEM activities, and other after school events. This trend demonstrates a shift in teen programming from reading intensive programs like the Summer Reading Program to activities that are interactive and engaging to a wider teen audience. Still, reading should not be forgotten and cast aside.

To gain better insight into reading's importance, we reached out to the Indian Prairie Public Library's Head of Programming & Outreach.

"Whether you are reading for academic reasons, reading to do your job, or reading for pleasure, reading enriches your life immensely," Ms. Amy Merda said. "[Reading] can help you be a life-long learner, be a great source of entertainment, and it can even relieve stress."

Evidently, by exploring books and articles, like this one, can give you new perspectives into the world, past and present—perhaps even better than social media can. Also, reading daily can put you ahead of the majority of Gen Z. So, visit the library, find a book, and learn something new.

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<https://www.wsj.com/opinion/a-quiet-parade-on-main-street-708859a5>

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A Quiet Parade on Main Street

The public library is a haven from the noise of today's world.

By Bob Greene

Oct. 12, 2025 3:53 pm ET



Bexley Public Library in Bexley, Ohio. BEXLEY PUBLIC LIBRARY

Bexley, Ohio

It's 9:54 a.m. The arched brass-and-glass door hasn't yet been unlocked. Out front, a young mother holds her little boy's hand. He decides to sit on the broad steps leading up to the building. In six minutes that door will open, and the magic inside will be his to explore.

A jogger sprints up the steps, then waits next to an older fellow with his hands in his pockets. He's been there a while, standing sideways. A man with a cane shows up at 9:58 and slowly makes his way from the sidewalk.

At 10 a.m. on the dot, an employee opens the door and the all-day parade begins. It's a procession of people with nothing in common save the desire to climb the steps and enter this edifice: a public library in the middle of Ohio.

I have been witnessing this all week. Some old friends have lent me their home while they are away, and the first thing I noticed is that their front window directly faces the library across the street, part of the town for 101 years. Each time I glance outside, I see the ever-shifting parade.

There are thousands of public libraries across the U.S. Yet in our digital age, the presence of these buildings is sometimes taken for granted or even ignored. Why go to the trouble of leaving the house to find something to read when you can stare at the phone in your hand? But out my friends' window, the parade never stops. Every time I look, there is a new cast of characters.

Some arrive carrying books to return. Many arrive empty-handed. Behind that brass door are more than 100,000 volumes, new and old, waiting for someone to take them home. In our cacophonous era, a library provides the solace of one author's voice whispering into one reader's ear. There is a timeless draw to the private, one-on-one storytelling that has always been the provenance of books.

In these tinderbox times, there is something heartening in the daily gathering. The people may not all know one another, but a community of sorts convenes here every morning.

The library invites you to come as you are, whoever you are. It's free. No one entering the brass door likely knows anyone else's politics; there are more than enough voices on those bookshelves for every taste. I see people hold the door for strangers. After the dinner hour I see men and women arrive alone. The library is a place not to be lonely.

At 8 p.m. the door is locked again. I see the final visitors depart, many tarrying until the last second. Most have a book or two in their hands. In the morning, the parade will form anew in towns throughout the land. Sometimes life's wonders are right in front of you, right across the street.

Mr. Greene's books include "And You Know You Should Be Glad: A True Story of Lifelong Friendship."

Appeared in the October 13, 2025, print edition as 'A Quiet Parade on Main Street'.

Further Reading



Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.